

10-DAY INVENTORY RECONCILIATION WORKSHEET FOR METERED USTs

Facility Name: _____

PBS Number: _____

Address: _____

Tank ID No: _____

Product Stored: _____

Inventory record for period from ____/____/____ to ____/____/____

D A Y	D A T E	START STICK INVENTORY (GALLONS)	GALLONS DELIVERED (GALLONS)	GALLONS PUMPED (GALLONS)	BOOK INVENTORY [A] (GALLONS)	END STICK INVENTORY [B] (INCHES) (GALLONS)	DAILY OVER (+) or SHORT (-) (END - BOOK) [B] - [A]	WATER (INCHES)
1			(+)	(-)	(=)			
2			(+)	(-)	(=)			
3			(+)	(-)	(=)			
4			(+)	(-)	(=)			
5			(+)	(-)	(=)			
6			(+)	(-)	(=)			
7			(+)	(-)	(=)			
8			(+)	(-)	(=)			
9			(+)	(-)	(=)			
10			(+)	(-)	(=)			

TOTAL GALLONS DELIVERED →

← TOTAL GALLONS PUMPED

TOTAL TANK VOLUME →

At the end of the 10-day period, determine which of the above totals is the **LARGEST** (TOTAL GALLONS DELIVERED, TOTAL GALLONS PUMPED or TOTAL TANK VOLUME) and enter the number into the box below to calculate the ALLOWABLE VARIANCE.

× 0.0075 =

(DROP SIGN)

TOTAL GALLONS OVER / SHORT

COMPARE THESE TWO NUMBERS

← ALLOWABLE VARIANCE

- ☐ Is the TOTAL GALLONS OVER/SHORT **LARGER** than the ALLOWABLE VARIANCE? (circle one) YES (see below*) NO
- ☐ Is there an INCREASE/FLUCTUATION/RECCURENCE of water in the bottom of the tank? (circle one) YES (see below*) NO

* If you answered YES above, if the TOTAL GALLONS OVER/SHORT is **LARGER** than the ALLOWABLE VARIANCE, or if there was an INCREASE/FLUCTUATION/RECCURENCE of water in the bottom of the tank – in accordance with 6 NYCRR Part 613.4(d), the operator **MUST** initiate an investigation into possible causes. If **WITHIN 48 HOURS** the cause CANNOT be explained by inaccurate recordkeeping, temperature variations, or other factors not related to leakage, the operator MUST notify the owner and the New York State Department of Environmental Conservation (**SPILL HOTLINE: 1-800-457-7362**). The tank MUST be taken temporarily out-of-service in accordance with Part 613.9(a) UNTIL such time that inspections and/or tightness tests are performed, the cause is determined and necessary repairs or replacements are made.

EXPLANATION OF EXCEEDANCE OF ALLOWABLE VARIANCE

Cause determined to be: _____

Describe required action taken (i.e., inspection/repairs/tests, etc.) on ____/____/____ (date): _____
